

CONGRESBURY NEW VILLAGE HALL DEVELOPMENT TRUST
ANNUAL REPORT & ACCOUNTS
FOR THE PERIOD ENDED 31 DECEMBER 2018

Charity Registration Number. 1160271

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF CONGRESBURY NEW VILLAGE HALL DEVELOPMENT TRUST

I report on the accounts of the charity for the year ended 31 December 2018 which are set out on pages 2 to 7.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Date: 28 October 2019

Receipts and payments accounts

For the period from

01/01/2018

To

31/12/2018

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	-	500	-	500	601
Fundraising	-	13,497	-	13,497	8,722
Gift Aid	-	-	-	-	384
Other income	-	228	-	228	112
Community Café	-	-	-	-	947
Investment income	-	1,069	-	1,069	-
Sub total (Gross income for AR)	-	15,294	-	15,294	10,765
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	15,294	-	15,294	10,765
A3 Payments					
Admin	-	1,688	-	1,688	472
Fundraising	-	1,784	-	1,784	1,648
Donations made	-	3,537	-	3,537	-
Community Café costs	-	1,274	-	1,274	190
Pledge costs	-	1,755	-	1,755	-
CCBS	-	520	-	520	14
Venue Hire	-	82	-	82	-
Architect fees	-	5,760	-	5,760	-
Communication	-	92	-	92	207
Sub total	-	16,491	-	16,491	2,532
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	16,491	-	16,491	2,532
Net of receipts/(payments)	-	1,197	-	1,197	8,233
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	19,138	-	19,138	10,905
Cash funds this year end	-	17,941	-	17,941	19,138

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Treasurers Account	-	1,372	
	Deposit account	-	10,065	-
	Deposit account	-	6,503	-
	Total cash funds	-	17,941	-

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

	Signature	Print Name	Date of approval
Signed by the Chair on behalf of all the trustees		I Sheppard	28/10/2019



Trustees' Annual Report for the period

		Period start date			Period end date		
From	1	January	2018	To	31	December	2018

Section A Reference and administration details

Charity name

Congresbury New Village Hall Development Trust

Other names charity is known by

Registered charity number (if any)

1160271

Charity's principal address

4 Waverley Court	
Brinsea Road	
Congresbury	
Postcode	BS49 5JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Sheppard	Chairperson		
2	Roy Palmer			
3	Derek Biles			
4	Stephen Baker			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Architects	Stride Treglown	Promenade House, The Promenade, Clifton Down, Bristol, BS8 3NE
Accountants		
Rural Services Consultants	West of England Rural network	Unit 2, The Barn, Lady Farm, Chelwood, Bristol, BS39 4NN

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution 29/1/2015
How the charity is constituted <i>(eg. trust, association, company)</i>	Charitable Incorporated Organisation
Trustee selection methods <i>(eg. appointed by, elected by)</i>	The trustees are appointed at a properly constituted appointed meeting for a 3 year term.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charities objectives set out in its constitution are:
 To further or benefit the residents of Congresbury and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the

interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a village hall/community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The charities vision is

To provide a self-financing multi use village hall / community centre, which with other village community buildings will meet the expected sports, leisure and cultural needs, of all age groups in the village, for the foreseeable future.

The Development Trust have progressed a Community Right to Build (CRtB) order to a referendum in which 1103 villagers voted, with 70% (772) voting in favour of the order proposals for a new village hall / community centre.

The order was made by North Somerset Council in November 2016 which gives the project permission to build subject to the conditions set out on the order document.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

As part of the project's fundraising activities it set up and registered a new Charitable Community Benefit Society – Congresbury Village Hall limited - to enable it to issue community shares.

The charity activities have now been taken on by the society and the charity will be closed once Charity Commission approval has been received to transfer the assets to the society which has the same objectives.

Section D

Achievements and performance

Section D Achievements and performance

Summary of the main achievements of the charity during the year

See above

Section E Financial review

Brief statement of the charity's policy on reserves

See above

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Ian Keith Sheppard

Chair

28 October 2019