

CONGRESBURY NEW VILLAGE HALL DEVELOPMENT TRUST
ANNUAL REPORT & ACCOUNTS
FOR THE PERIOD ENDED 31 DECEMBER 2017

Charity Registration Number. 1160271

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF CONGRESBURY NEW VILLAGE HALL DEVELOPMENT TRUST

I report on the accounts of the charity for the year ended 31 December 2017 which are set out on pages 2 to 7.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Date: 20 August 2018

Receipts and payments accounts

For the period from

01/01/2017

To

31/12/2017

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	-	601	-	601	276
Fundraising	-	8,722	-	8,722	4,801
Gift Aid	-	384	-	384	-
Other income	-	112	-	112	-
Community Café	-	947	-	947	-
Sub total (Gross income for AR)	-	10,765	-	10,765	5,077
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	10,765	-	10,765	5,077
A3 Payments					
Admin	-	472	-	472	2,218
Fundraising	-	1,648	-	1,648	515
Community Café costs	-	190	-	190	-
Grant funding cost	-	-	-	-	5,908
CCBS	-	14	-	14	-
Venue Hire	-	-	-	-	60
Architect fees	-	-	-	-	5,500
Communication	-	207	-	207	663
Sub total	-	2,532	-	2,532	14,865
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	2,532	-	2,532	14,865
Net of receipts/(payments)	-	8,233	-	8,233	9,788
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	10,905	-	10,905	20,693
Cash funds this year end	-	19,138	-	19,138	10,905

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	-	19,138	10,905
		-	-	-
		-	-	-
	Total cash funds	-	19,138	10,905

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	I Sheppard	20/08/2018



Trustees' Annual Report for the period

		Period start date			Period end date		
From	1	January	2017	To	31	December	2017

Section A Reference and administration details

Charity name

Congresbury New Village Hall Development Trust

Other names charity is known by

Registered charity number (if any)

1160271

Charity's principal address

4 Waverley Court Brinsea Road

Congresbury

Postcode

BS49 5JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Sheppard	Chairperson		
2	Roy Palmer			
3	Derek Biles			
4	Stephen Baker			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Architects	Stride Treglown	Promenade House, The Promenade, Clifton Down, Bristol, BS8 3NE
Accountants	Bishop Fleming	16 Queen Square Bristol BS1 4NT
Rural Services Consultants	West of England Rural network	Tunbridge Mill Tunbridge Road Chew Magna BS40 8SP

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution 29/1/2015
How the charity is constituted <small>(eg. trust, association, company)</small>	Charitable Incorporated Organisation
Trustee selection methods <small>(eg. appointed by, elected by)</small>	The first trustees were appointed at the initial meeting for a 3 year term new trustees can be appointed at a properly constituted meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity has public liability insurance cover and reviews its risk log on a regular basis.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charities objectives set out in its constitution are:

To further or benefit the residents of Congresbury and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the

interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a village hall/community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The charities vision is

To provide a self-financing multi use village hall / community centre, which with other village community buildings will meet the expected sports, leisure and cultural needs, of all age groups in the village, for the foreseeable future.

The Development Trust have progressed a Community Right to Build (CRtB) order to a referendum in which 1103 villagers voted, with 70% (772) voting in favour of the order proposals for a new village hall / community centre.

The order was made by North Somerset Council in November 2016 which gives the project permission to build subject to the conditions set out on the order document.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

The project is managed by a group of experienced volunteers and supported by a pool of over 70 volunteers. A number of local businesses have sponsored a variety of fundraising activities or provided resources etc.

Section D

Achievements and performance

Section D Achievements and performance

Summary of the main achievements of the charity during the year

- New website and Facebook page set up
- Local MP John Penrose agreed to be our patron
- Design revised in liaison with Architects due to significant increase in construction costs.
- Just under £9,000 raised through fundraising activities and donations.

Section E Financial review

Brief statement of the charity's policy on reserves

Once the new building is open the charity will have a reserves policy to cover long term maintenance, refurbishment, and repayment of Community shares.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ian Keith Sheppard	
Position (eg Secretary, Chair, etc)	Chair	

Date

20/8/2018